

August 22, 2019

Animal Care, APHIS-USDA
Building B, Mailstop #3W11
2150 Centre Avenue
Fort Collins, CO 80526-8117

RE: Change in TCU Institutional Official

Dear Dr. Gibbens:

Please be advised that Texas Christian University's Institutional Official has changed. As evidenced by the attached appointment letter, Dr. (b) (6), (b) (7)(C) has been designated as Dr. (b) (6), (b) (7)(C) successor and our new Institutional Official.

Please let me know if you have any questions.

Sincerely,

(b) (6), (b) (7)(C)

(b) (6), (b) (7)(C) Research Compliance and Training



OFFICE OF THE CHANCELLOR

August 1, 2019

Dr. (b) (6), (b) (7)(C)

(b) (6), (b) (7)(C)

TCU Box 97024

Fort Worth, Texas 76129

Dear Dr. (b) (6), (b) (7)(C)

I hereby appoint you as the Texas Christian University Institutional Official ("IO"), who will be responsible for the following Texas Christian University programs, as further described in referenced documentation (collectively "Research Compliance Programs"):

- Protection of human research subjects, as specified in TCU's federal-wide assurance for the protection of human subjects in research with the U.S. Department of Health & Human Services (FWA000222860)
- Care and use of vertebrate animals in research, as specified in TCU's Public Health Service Animal Welfare Assurance with the National Institutes of Health, Office of Laboratory Animal Welfare (File No. D16-00329 (A3542-0I) and registration with the United States Department of Agriculture (Certificate No. 74-R-0046)
- Use of Tax-Free Alcohol in Research, as permitted through TCU's industrial Alcohol User Permit (TF-TX-116)
- Research Integrity oversight, as specified in TCU's assurance with the Office of Research Integrity, U.S. Department of Health & Human Services (IPF #8272601)
- Laser Safety oversight, as required by the Texas Department of Health Services, Laser and Laser Service (Z00284)

The IO is the individual at Texas Christian University of sufficient rank, who has the authority to ensure that all obligations associated with the Research Compliance Programs are carried out effectively and efficiently. The IO exercises administrative and operational authority to commit institutional resources, enforce policies and procedures, authorize necessary administrative and legal action, and otherwise ensures that Texas Christian University maintains compliance with the Research Compliance Programs.

Pursuant to this appointment, you are vested with all necessary authority to fulfill this role, including, but not limited to, the following:

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Dr. (b) (6), (b) (7)(C)

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- Providing sufficient resources, space, and staff to support the Research Compliance Programs;
- "Setting the tone" by promoting an institutional culture of respect and conscience, so that the ethical conduct of research is supported at the highest levels of the organization;
- Ensuring effective institution-wide communication and guidance on research;
- Ensuring that investigators fulfill their responsibilities; and
- Serving as a knowledgeable point of contact for federal agencies that oversee the regulatory compliance TCU research.
- Reviewing and signing memoranda of understanding and cooperative agreements between the institution and other organizations, including those that establish reliance on IRBs of record for collaborative research (e.g., IRB Authorization Agreements, Individual Investigator Agreements);

The performance of certain oversight and operational duties may be delegated to one or more individuals. Any delegation of duty must be in writing.

The following duties may not be delegated:

- Signatory authority for the Research Compliance Programs;
- Ensuring that the Research Compliance Programs function independently and that its chair or chairs and members have direct access to the IO for appeal if they experience undue influence or if they have concerns about the function of the research committee on which they serve; and
- Ensuring that adequate resources, including funds, space, and personnel are provided to support the operation of the HRPP.

Sincerely,

(b) (6), (b) (7)(C)

Victor J. Boschini, Jr.
Chancellor

cc: (b) (6), (b) (7)(C)

for Academic Affairs

03 SEP 2019