

Annual Report to OLAW

Institution: Department of Veterans Affairs Medical Center
Assurance Number: A3508-01
Reporting Period: January 1, 2019 to December 31, 2019 0

This institution's Institutional Animal Care and Use Committee (IACUC), through the Institutional Official, provides this annual report to the Office of Laboratory Animal Welfare (OLAW).

I. Program Changes [Select A or B]

- ☐ A. There have been **no changes** in this institution's program for animal care and use as described in the Assurance. [Skip to Item II.]
- ☒ B. Change(s) in this institution's program for animal care and use as described in the Assurance have occurred during this reporting period. (FAQ 6)

Select all that apply:

- ☐ This institution's AAALAC accreditation status has changed (PHS Policy IV.A.2.).
- ☐ AAALAC Accredited – Category 1
- ☐ Non-Accredited – Category 2
- ☒ This institution's program for animal care and use has changed (PHS Policy IV.A.1.a-i.). [Attach a full description of the changes.]
- ☐ The individual designated by this institution as the Institutional Official has changed. [Provide name, title(s), address, e-mail, phone, and fax numbers in Item V.]
- ☒ The membership of this institution's IACUC has changed. [Provide current roster of members in Item VI.]

II. Semiannual Evaluations

This IACUC has conducted semiannual evaluations of the institution's program and inspections of the institution's facilities (including satellite facilities) on the dates below. Reports of the evaluations and inspections have been submitted to the Institutional Official. The reports include any IACUC-approved departures from the *Guide* with a reason for each departure, any deficiencies (significant or minor) that were identified, and a plan and schedule for correction of each deficiency. [Do not provide semiannual reports unless they include a minority view.]

A. Program Evaluations

[Two dates (month/day/year) must be provided to satisfy the PHS Policy requirement that evaluations be done at 6 month intervals. If the IACUC conducted more than 2 evaluations of the program during the reporting period, please attach a list showing the dates.]

Date 1: 01/30/2019	Date 2: 08/1/2019
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B. Facility Inspections

[Two dates (month/day/year) must be provided to satisfy the PHS Policy requirement that facility inspections be done at 6 month intervals. If the IACUC conducted more than 2 inspections of each site during the reporting period, please attach a list showing the dates.]

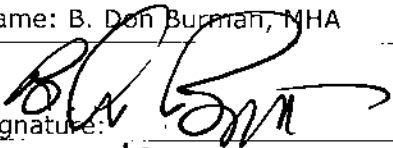
Date 1: 01/10/2019

Date 2: 07/11/2019

III. Minority Views [Select A or B]

- ☒ A. There were **no minority** views during this reporting cycle.
- ☐ B. Any minority views submitted by members of the IACUC regarding reports filed under PHS Policy IV.F. for this reporting cycle are attached.

IV. Signatures

IACUC Chairperson	Institutional Official
Name: Kusum Kharbanda, Ph.D.	Name: B. Don Burman, MHA
Kusum K. Kharbanda Signature:	 Signature:
Date: 1-28-2020	Date: 1/31/2020

V. Change in IACUC Membership [Current roster]

[illegible]

* Names of members, other than the chairperson and veterinarian, may be represented by a number or symbol in this report to OLAW. Sufficient information to determine that all appointees are appropriately qualified must be provided and the identity of each member must be readily ascertainable by the institution and available to authorized OLAW or other PHS representatives upon request.

** List specific position titles for all members, including nonaffiliated (e.g., banker, teacher, volunteer fireman; not "community member" or "retired").

SUBCOMMITTEE OF ANIMAL STUDIES
OF THE
RESEARCH AND DEVELOPMENT COMMITTEE

The following listed persons are appointed to serve as members of the Subcommittee of Animal Studies:

Voting:

(b)(6)	1/19-12/19
	11/15-12/19
	1/16-12/19
	1/18-12/20
	10/09-12/20
	1/09-12/20
	1/18-12/20
	1/15-12/20
	1/08-12/20
	1/09-12/20

Ex-Officio Voting Member:

(b)(6)

Ex-Officio Non-Voting Members:

(b)(6)

Consultant

(b)(6)

Alternate for Chakkalakal, Dhawan, Thomes or Viswanathan

(b)(6)

Alternate for Wiegert

(b)(6)

Alternate for Bradfield

(b)(6)


B. DON BURMAN, MHA
Director

Changes to IACUC SOP-May/June 2019

- Page 14, IACUC Responsibilities, #3 “If a quorum is not maintained, the proposal must Require Modification and only non-protocol related issues may be discussed. (The word tabled was replaced by the term Required Modifications.)
- Page 21, IACUC APPROVAL PROCESS, Designated Member Review, The approval letter will not be produced until both assigned reviewers, have indicated their approval. (The word “the” was removed after until; a comma was inserted after reviewers.)
- Page 21, IACUC APPROVAL PROCESS, Requirements for Approval, 4th sentence, “Research that has been approved by the IACUC is subject to review and approval, disapproved or Withhold Approval by the Research & Development committee and/or IO, but those officials **may not** approve research that has been disapproved by the IACUC. (The phrase “tabling” was replaced by Withhold Approval).
- Page 23-24, IACUC APPROVAL PROCESS, Requirements for Approval, 2rd sentence, At any time a request for approval (initial, annual continued review, triennial review, amendments, etc.) comes before the IACUC, the PI and all team members on the protocol being reviewed must have all mandatory web-based animal training up to date and be compliant with Occupational Health screening before final approval is granted. (The word “processes” was replaced with screening).
- Page 24, IACUC REVIEW PROCESS, Continuing Protocol Review, 4th paragraph, It is the PI’s responsibility to verify completion of credentialing (including Occupational Health screening) before team members begin work in the lab. (the phrase “including Occupational Health screening” was added).
- Page 27, Offsite Animals, 2nd paragraph, A Memorandum of Understanding (MOU) is in effect for personnel who plan to house or use animals at any OVAMC facility where such animals are purchased with UNMC or Creighton University funds as part of UNMC-sponsored or Creighton University-sponsored research and to personnel who house or use animals at UNMC or Creighton University where such animals are purchased with VA or VA Nonprofit-sponsored research. (The words “at any OVAMC facility where such animals are purchased with UNMC or Creighton University funds as part of UNMC-sponsored or Creighton University-sponsored research and to personnel who house or use animals” was removed).
- Page 33, Determination for ACORP Completion, A, “The IACUC **will not** require an ACORP The IACUC will not require an ACORP submission if:”. (The word submission was added).
- IACUC SOP Changes-Additions
- June 2019
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- 1. Page 25, Post Approval Monitoring (PAM), Membership, “A Post-Approval Monitoring Team will be established as a subgroup of the IACUC members. This paragraph will be edited as follows:
- A Post-Approval Monitoring Team will be established as a subgroup of the IACUC members. It will consist of a minimum of 3 members and when necessary, Principal Investigators who have appropriate scientific expertise and knowledge of animal regulations and procedures.”

This statement is intended to note that **at least** 3 members will complete PAM audits for All active protocols within a calendar year. This statement allows for MORE auditors when our protocol numbers are high and LESS when protocol numbers are low.

- Page 26, Animal Tissue Transfer, 2nd sentence, “The donor, recipient, and IACUC Chair or Vice-Chair must sign the form. The recipient is no longer required to sign on the revised form, so the word recipient will be removed. The sentence that reads “If the recipient investigator is from than outside institution, an official from that institution must provide a letter documenting approval to conduct research at that institution.” The entire sentence will be removed as there is no longer a requirement for the letter of approval to conduct research”. This change is also reflected in the 2015 version of the Animal Tissue Transfer form.