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**University of Wisconsin - Madison
All Campus Animal Planning and Advisory Committee
December 3, 2019 Agenda
1:00-2:30 p.m. in 334 Bascom Hall**

Open Session

- i. October 1, 2019 minutes

Reports

- i. Attending Veterinarian
- ii. RARC
- iii. IACUC Chairs
- iv. ACAPAC Chair

New Business

- i. 1999-006-io Training Requirements for Animal Users

Presenter: [REDACTED]

Materials: Word Docs: Policy Summary 1999-006-io Nov 2019; Policy 1999-009-upd16a; SOP_1999-006_Training Guidance; SOP_1999-006_Training Matrix_Upd1BS; Recertification LO and slides

Action: vote/recommendation

Summary: This policy has been simplified and clarified with the consultation of the IACUC chairs and IACUC Administrator. There are also minor edits to the companion documents.

- ii. Plain/Non-Specialist Language

Presenter: [REDACTED] and [REDACTED]

Materials: PDF: Slide subset plain language module [REDACTED]

Action: Informational and possible action items

Summary: Discussion of required plain/non-specialist (lay) language abstracts in IACUC protocols, methods of assessment, availability of training and resources to assist scientists and others.

- iii. Legislation Impacting Animal Research; Action Items

Presenter: [REDACTED]

Materials: PDF: December 2019 ACAPAC update on legislation that affects animal research-[REDACTED]

Action: Informational and possible action items

Summary: Brief summary on various federal legislative initiatives with potential to affect animal research. Description of advocacy group responses.

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- i. Closed session. 19.85 (1) (d) and (g)
 - a. Closed session minutes
 - b. Facilities
 - c. NABR
 - d. Legal update

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December 3, 2019 Minutes
1:00-2:30 p.m. in 334 Bascom Hall**

Members Present: [REDACTED] (chair), [REDACTED]
[REDACTED] g

Ex-Officio Present: [REDACTED]

Guests: [REDACTED]

Motion to take the agenda out of order by [REDACTED]. [REDACTED] seconded the motion and all voted in favor.

Consent item by [REDACTED] to allow guests to stay for closed session. There were no objections.

Closed session: Motion to move into closed session pursuant to Wisconsin State Statutes 19.85 (1) (d) and (g) by [REDACTED]. [REDACTED] seconded the motion and all voted in favor.

Motion to move into open session by [REDACTED]. [REDACTED] seconded the motion and all voted in favor.

Minutes: Motion to approve the October 1, 2019 minutes by [REDACTED]. [REDACTED] seconded the motion. One member voted present and all others voted in favor.

Attending Veterinarian: The annual USDA animal count is complete and the results have been sent. IACUC chairs were added as points of contact. There are four applicants for the LTE position. The vets changed the Acclimation After Transport Policy from 48 hours to 72 hours and PIs have been informed of the change.

RARC: The interviews for the assistant director position are almost complete. The position would begin in January.

IACUC Chairs: The chairs reported on activities occurring within their IACUCs.

ACAPAC Chair: The chair updated the committee on working with PIs to provide support for open records requests. [REDACTED] spoke at an AALAS meeting and will be speaking at SCAW. She also discussed efforts to highlight national transparency.

1999-006-io Training Requirements for Animal Users: [REDACTED] provided a draft summary of changes to the policy. The committee recommended draft changes and approval to the IO.

Plain/Non-Specialist Language: The chair presented material that could be used to develop a module or workshop for PIs regarding use of plain language. Members suggested an online

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module with links to tools.

Legislation Impacting Animal Research; Action Items: The chair will post a PDF of the update.

Closed session. 19.85 (1) (d) and (g)

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Members Present: [REDACTED] (chair), [REDACTED]
[REDACTED]

Ex-Officio Present: [REDACTED]

Guests: [REDACTED]

Consent item by [REDACTED] to allow guests to stay for closed session. There were no objections.

Closed session: Motion to move into closed session pursuant to Wisconsin State Statutes 19.85 (1) (d) and (g) by [REDACTED]. [REDACTED] seconded the motion and all voted in favor.

Motion to move into open session by [REDACTED]. [REDACTED] seconded the motion and all voted in favor.

Minutes: Motion to approve the October 1, 2019 minutes by [REDACTED]. [REDACTED] seconded the motion. One member voted present and all others voted in favor .

Facilities: [REDACTED] provide a facility update.

NABR: [REDACTED] and [REDACTED] discussed a NABR Presentation.