

Annual Report to OLAW

Institution: City University of New York (CUNY) College of Staten Island (CSI)
Assurance Number: A3718-01
Reporting Period: January 1 – December 31, 2019

This institution's Institutional Animal Care and Use Committee (IACUC), through the Institutional Official, provides this annual report to the Office of Laboratory Animal Welfare (OLAW).

I. Program Changes [Select A or B]

- ☐ A. There have been **no changes** in this institution's program for animal care and use as described in the Assurance. [Skip to Item II.]
- ☒ B. Change(s) in this institution's program for animal care and use as described in the Assurance have occurred during this reporting period. (FAQ 6)

Select all that apply:

- ☐ This institution's AAALAC accreditation status has changed (PHS Policy IV.A.2.).
- ☐ AAALAC Accredited – Category 1
- ☐ Non-Accredited – Category 2
- ☒ This institution's program for animal care and use has changed (PHS Policy IV.A.1.a-i.). [Attach a full description of the changes.]
- ☐ The individual designated by this institution as the Institutional Official has changed. [Provide name, title(s), address, e-mail, phone, and fax numbers in Item V.]
- ☒ The membership of this institution's IACUC has changed. [Provide current roster of members in Item VI.]

1. The committee consists of 7 (seven) voting members including:
- (2) Veterinarians – the Attending Vet and a Consulting Veterinarian
 - (1) Chairperson (scientific),
 - (3) Affiliated members [3 scientific],
 - (1) Non-affiliated, non-scientific Community Representative

The current quorum requirement remains at four (4).

2. This institution's program for animal care and use has changed.
In on-going efforts to align the animal care program with our OLAW Assurance, and to strengthen the Program overall, some changes have been made.

Standard Operating Procedures (SOPs): The IACUC has and continues reviewing (at least every six months) and modifying (as needed), its written Standard Operating Procedures (SOPs) governing the actions of the IACUC, researchers and the Animal Care & Use Program at CSI. These SOPs are consistent with CSI's PHS Assurance. The IACUC continues utilizing the Guide, federal and local laws, as well as the Veterinary Medical Association's requirements as references in all decision-making.

Last year saw the adoption of several new SOPs:

- a) Rodent Carcass Disposal
- b) Rodent Toe-Clipping
- c) Extended isolation of the naked mole rats

d) Standard on Recordkeeping – Facility inspection reports have, for quite some time, revealed that some essential documentation and records have not been present or not available at the time of semi-annual facility inspections. An SOP was developed to standardize the required items necessary to be present at all times in the animal experimentation labs. Some of these records include: current approved protocol with IACUC approval letter; surgical records, drug records, and post-surgery analgesia records (if applicable); and, contact information for PI and Research Staff associated with the laboratory. The IACUC approval letters include the names of the individuals who are approved to work on each protocol. During a facility inspection, persons at work in a given laboratory can be verified by the approval letter.

II. Semiannual Evaluations

This IACUC has conducted semiannual evaluations of the institution's program and inspections of the institution's facilities (including satellite facilities) on the dates below. Reports of the evaluations and inspections have been submitted to the Institutional Official. The reports include any IACUC-approved departures from the *Guide* with a reason for each departure, any deficiencies (significant or minor) that were identified, and a plan and schedule for correction of each deficiency. *[Do not provide semiannual reports unless they include a minority view.]*

A. Program Evaluations

[Two dates (month/day/year) must be provided to satisfy the PHS Policy requirement that evaluations be done at 6 month intervals. If the IACUC conducted more than 2 evaluations of the program during the reporting period, please attach a list showing the dates.]

Date 1: February 21, 2019	Date 2: September 16, 2019
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B. Facility Inspections

[Two dates (month/day/year) must be provided to satisfy the PHS Policy requirement that facility inspections be done at 6 month intervals. If the IACUC conducted more than 2 inspections of each site during the reporting period, please attach a list showing the dates.]

Date 1: February 21, 2019	Date 2: September 16, 2019
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III. Minority Views *[Select A or B]*

- ☒ A. There were **no minority** views during this reporting cycle.
- ☐ B. Any minority views submitted by members of the IACUC regarding reports filed under PHS Policy IV.F. for this reporting cycle are attached.

IV. Signatures

IACUC Chairperson	Institutional Official
Name: Andrzej Wieraszko, PhD (b) (6)	Name: J. Michael Parrish, PhD (b) (6)
Signature:	Signature:
Date: 1/16/2020	Date: 1/24/2020

V. Change in Institutional Official

Name:	
Title:	Degree/Credential:
Name of Institution:	
Address: [street, city, state, zip code]	
E-mail:	
Phone:	Fax:

Change in IACUC Membership [Current roster]

Institution: City University of New York (CUNY) College of Staten Island (CSI)			
IACUC Contact Information			
(b) (6)			
College of Staten Island 2800 Victory Blvd., 6S-134 Staten Island, NY 10314			
E-mail (b) (6)@csi.cuny.edu			
Phone: (b) (6)		Fax: n/a	
IACUC Chairperson			
Name: Andrzej Wieraszko			
Title: Professor, Department of Biology/Neuroscience		Degree/Credentials: PhD	
PHS Policy Membership Requirements***: <i>Chairperson, Scientist, Affiliated</i>			
Name of Member/ Code*	Degree/ Credential	Position Title/ Occupational Background**	PHS Policy Membership Requirements***
(b) (6)			<i>Scientist, Affiliated</i>
(b) (6)			<i>Scientist, Affiliated</i>
(b) (6)			<i>Consulting Veterinarian</i>
(b) (6)			<i>Nonaffiliated, Nonscientific Voting Member</i>
Lisa Lukas	DVM	Attending Veterinarian	<i>Veterinarian</i>
(b) (6)			<i>Scientist, Affiliated</i>
Andrzej Wieraszko	PhD	Professor, Dept of Biology/Neuroscience	<i>Chairperson, Scientist, Affiliated</i>

* Names of members, other than the chairperson and veterinarian, may be represented by a number or symbol in this report to OLAW. Sufficient information to determine that all appointees are appropriately qualified must be provided and the identity of each member must be readily ascertainable by the institution and available to authorized OLAW or other PHS representatives upon request.

** List specific position titles for all members, including nonaffiliated (e.g., banker, teacher, volunteer fireman; not "community member" or "retired").

*** PHS Policy Membership Requirements:

<i>Veterinarian</i>	veterinarian with training or experience in laboratory animal science and medicine or in the use of the species at the institution, who has direct or delegated program authority and responsibility for activities involving animals at the institution.
<i>Scientist</i>	practicing scientist experienced in research involving animals.
<i>Nonscientist</i>	member whose primary concerns are in a nonscientific area (for example, ethicist, lawyer, member of the clergy).
<i>Nonaffiliated</i>	individual who is not affiliated with the institution in any way other than as a member of the IACUC, and is not a member of the immediate family of a person who is affiliated with the institution. This member is expected to represent general community interests in the proper care and use of animals and should not be a laboratory animal user. A consulting veterinarian may not be considered nonaffiliated.

[Note: all members must be appointed by the CEO (or individual with specific written delegation to appoint members) and must be voting members. Non-voting members and alternate members must be so identified.]