

Meeting Minutes: November 24, 2020

Meeting called to order at 10:30 am via zoom due to Covid restrictions

Members present: Dr. Kim Rowley, attending veterinarian, Cathy DesLauriers, CVT, chair, and Theresa Iverson, CVT

Not present: Michelle Pyfferoen, IO, Marcia Marcoux, public member

Minutes of May 2020 meeting approved by Theresa with second motion from Kim

Paws & Claws MOU had been sent to June Meitzner for review and signatures. June would not okay the MOU at this time since it is valid through summer of 2021. Will resubmit in spring 2021 for approval and signatures.

To Cathy's knowledge there has not been any more contact from the New England Anti-Vivisection Society (NEAVS.org) who requested and was sent IACUC information. No one on the committee has had any contact from the organization either.

Cathy spoke with Dr. Sime and due to COVID restrictions nationwide the annual report deadline has been extended until December 31, 2020 and it is urged to submit online. Dr. Sime sent the e-filing information, Cathy will get it submitted. Since we are no longer registered with the USDA, we do not need to report any numbers, but we still need to file the annual report. This will also prevent any further animal rights organizations from requesting information.

Cathy has been requesting new large animal MOUs from the PI of the class for 2 years and has not received any. Will refer the issue to Michelle Pyfferoen, IO.

The following protocols and SOPs were sent to each member via email prior to the meeting for the yearly review. The protocols were approved for another year. We will be requesting changes to VT 2620 Applied Diagnostic Imaging.

- VT 2250 Large Animal Procedures – all species
- VT 1610 Fundamentals of Imaging
- VT 2620 Applied Diagnostic Imaging
- VT 2620 sedation protocol
- VT 2270 Laboratory Animal Care – all species
- All SOPs

Marcia had a concern about disposal the expired drugs on the SOP. We will change the wording to include the expired drugs are disposed of according to MDH and OSHA guidelines.

We are also removing the dog room and cat room SOPs since they no longer pertain to RCTC. VT 2620 Applied Diagnostic Imaging still has ultrasound samples listed but no procedure to go with it. The IACUC is requesting changes to be submitted before the next meeting.

A facility walk through was not completed due to the campus being closed because of Covid-19 restrictions.

The next meeting will be in May 2021

Meeting adjourned at 11:10 am