

SUNY, COLLEGE OF OPTOMETRY
INSTITUTIONAL ANIMAL CARE AND USE COMMITTEE MINUTES:
MAY 17, 2022

IACUC Members in Attendance



I. The Chair of the IACUC called the meeting to order at 12:00 p.m. This constitutes the semi-annual IACUC program review, facility inspection and review of protocols.

I. Previously Discussed Business:

The Chair of the IACUC read the Conflict of Interest and Confidentiality Agreement to the committee at the start of the meeting:

Conflict of Interest:

Should any member have a conflict of interest involving any investigator, protocol or business item under consideration at the IACUC meeting, they are to depart the room during the IACUC's vote on the item. The actual nature of the conflict need not be disclosed. Members unsure of whether a particular situation is a potential conflict may present the issue to the IACUC for consideration during the meeting or prior to the meeting, may present the issue to the IACUC Chairman for consideration.

Confidentiality Statement:

Institutional Animal Care and Use Committee (IACUC) meetings are not public meetings. Members must maintain the confidentiality of information shared as part of the activities of the IACUC; this provides protection to the researchers and IACUC members. Members will not disclose or use IACUC discussion, deliberations, decisions or protocol information in any way. All such information (and any copies and notes thereof) shall remain the sole property of SUNY Optometry, and the obligation of confidentiality shall last indefinitely.

All members were recorded denying conflict of interest and confirming the confidentiality of the meetings.

II. New Business

2.1 The minutes of the previous meeting on November 17, 2021 were approved as written.

2.2 [REDACTED] DVM is the new Director of Veterinary Sciences and Director of the [REDACTED]. A routine New York State Inspection was conducted by [REDACTED] DVM on December 10, 2021. The final report from [REDACTED] was dated December 28, 2021 and included a recommendation to update the NHP CWA Scheduling sheet. After several phone discussions, the revised CWA scheduling sheet was reviewed and full compliance sent by Simon Starkey on March 8, 2022.

2.3 Regulatory Guidance: 10 NYCRR Subpart 55-1 & NY laws pertinent to animal research were distributed to the committee members. They are also posted in the BRF facility.

2.4 The committee was updated regarding changes to the Federal Drug Enforcement Agency's (DEA) Controlled Substance licensing for research institutions. Until this January 2022, the college had one DEA Registration with one corresponding NYS DOH Bureau of Narcotics Enforcement (BNE) Controlled substance license. After attempting renewal of the DEA license, we were informed that the DEA no longer accepts an institutional license. Instead, each individual researcher who wishes to use controlled substances must have their own individual DEA license and corresponding individual *NYS DOH BNE Researcher License to Engage in a Controlled Substance Activity (DOH-4330)*. BRF staff and the Biological Sciences administrator have been communicating with the DEA and NYS DOH BNE since January to assist our researchers in obtaining the new licenses. In addition to the required paperwork for each PI, an inspector from both the DEA and the NYS DOH BNE will be coming at different times to inspect each PI's controlled substances storage and security before approving the licenses. Until that time, there will be no controlled substances available for research use. Our veterinarian will be using her practitioner's license for any routine or emergency veterinary medical care. All research institutions in NYS are going through the same process and the NYS DOH BNE is currently understaffed for this demand which is causing delays. The process is not yet complete but is progressing.

2.6 The USDA APHIS Animal Care announced that in order to reduce regulatory burden, they are no longer requiring an annual review of all research protocols using USDA covered species. The IACUC will therefore be reviewing protocols every 3 years as required by the NIH, OLAW. There will be annual Post-approval Monitoring conducted annually by the BRF veterinary staff.

III. Old Business

3.1 AAALAC process is currently delayed due to the following:

1. The lack of controlled drug licensing and registration for each PI.
2. At the onset of the covid pandemic, the BRF rodent technician, [REDACTED]'s hours were changed from daytime to afterhours. [REDACTED]'s unplanned staff change has currently reduced the ability of the BRF to provide the Federal and State required hands-on training to rodent users. The BRF Director is hoping that [REDACTED]'s schedule will shift back to the daytime as the CDC's position changes on the pandemic. The

CDC believes the COVID-19 pandemic is in new phase of lower risk of severe disease and death due to the availability of effective therapeutics and the accrual of high rates of vaccine- and infection-induced immunity.

3. A secure web based interface needs to be created and implemented for PIs to be able to securely access all IACUC and BRF policies, guidelines and standard operating procedures as well as current forms and updates.

A universal methodology for PI lab personnel training and record keeping needs to be identified by the PIs.

IV. Protocol Review

4.1 [REDACTED] new number A [REDACTED])

Title:

Species: marmoset

IACUC action: modifications required for approval to be reviewed by DMR

Discussion: the new information regarding the use of the glaucoma model needs to be elaborated.

The procedures pertinent to [REDACTED]'s research do not need to be in the protocol as it is going to be revised and be a separate protocol in the future. The standard BRF animal care activities do not need to be in the protocol as the BRF is in charge of the details of their care management.

V. Program Review and Facility Inspection:

The Program review was conducted via zoom by IACUC Chair, Veterinarian and Facility Director- no deficiencies were noted