



DEPARTMENT OF HEALTH & HUMAN SERVICES

PUBLIC HEALTH SERVICE
NATIONAL INSTITUTES OF HEALTH

FOR US POSTAL SERVICE DELIVERY:

Office of Laboratory Animal Welfare
Division of Assurances
6700B Rockledge Drive
Suite 2500, MSC 6910
Bethesda, Maryland 20892-6910
Home Page: <https://olaw.nih.gov>

FOR EXPRESS MAIL:

Office of Laboratory Animal Welfare
Division of Assurances
6700B Rockledge Drive, Suite 2500
Bethesda, Maryland 20817
Telephone: (301) 496-7163

January 30, 2019

Re: Assurance D16-00918 (A4729-01)
Report to OLAW for CY 2018

Kevin Archer, Ph.D.
Dean of Graduate Studies and Research
Central Washington University
400 E. University Way
Ellensburg, WA 98926-7510

Dear Dr. Archer,

This notice is to acknowledge that the Division of Assurances, Office of Laboratory Animal Welfare (OLAW) received and reviewed your institution's Annual Report that was submitted in accordance with Part IV.F. of the Public Health Service (PHS) Policy on Humane Care and Use of Laboratory Animals, revised 2015.

The Annual Report to OLAW is a key document in a continuing relationship with the PHS. It contains pertinent information regarding the policies and procedures in place to provide for the appropriate care and use of laboratory animals.

We look forward to receiving your next report for the period January 1, 2019 through December 31, 2019 within 30 days (January 31, 2020) of the end of the reporting period. Please include your Assurance number on your Annual Report and in all correspondence to OLAW.

Thank you for your attention to these matters.

Sincerely,

1/30/2019

X Tiffani T. Soto

Signed by: Tiffani T. Soto -A (Affiliate)
Program Assistant
Division of Assurances
Office of Laboratory Animal Welfare

cc:
IACUC Contact
Director of Research and Sponsored Programs

Leslie Lotspeich

From: Leslie Lotspeich
Sent: Tuesday, January 29, 2019 10:19 AM
To: 'olawarp@mail.nih.gov'
Cc: Kevin Archer; Jason Irwin; Ruth Jeffries; Emily Patton
Subject: A4729-01 Annual Report 2018
Attachments: OLAW Annual Report Jan-Dec 2018.pdf

To whom it may concern,

Attached is Central Washington University's *2018 Annual Report*. If you need any additional information or have any questions please let us know.

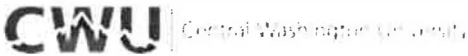
I am submitting this on the behalf of Dr. Kevin Archer, Institutional Official.

Thank You,

Leslie Lotspeich

*Grant and Contract Specialist, Research & Sponsored Programs
Program Coordinator, Institutional Animal Care & Use Committee*

Barge Hall - Room 214 | Mailstop 7510
400 East University Way, Ellensburg, WA 98926-7510
(509) 963-3111 | LLotspeich@cwu.edu



Annual Report to OLAW

Institution: Central Washington University

Assurance Number: A4729-01

Reporting Period: January 1, 2018 through December 31, 2018

This institution's Institutional Animal Care and Use Committee (IACUC), through the Institutional Official, provides this annual report to the Office of Laboratory Animal Welfare (OLAW).

I. Program Changes [Select A or B]

- ☐ A. There have been **no changes** in this institution's program for animal care and use as described in the Assurance. [Skip to Item II.]
- ☒ B. Change(s) in this institution's program for animal care and use as described in the Assurance have occurred during this reporting period. (FAQ 6)

Select all that apply:

- ☐ This institution's AAALAC accreditation status has changed (PHS Policy IV.A.2.).
- ☐ AAALAC Accredited – Category 1
- ☐ Non-Accredited – Category 2
- ☐ This institution's program for animal care and use has changed (PHS Policy IV.A.1.a-i.). [Attach a full description of the changes.]
- ☐ The individual designated by this institution as the Institutional Official has changed. [Provide name, title(s), address, e-mail, phone, and fax numbers in Item V.]
- ☒ The membership of this institution's IACUC has changed. [Provide current roster of members in Item VI.]

II. Semiannual Evaluations

This IACUC has conducted semiannual evaluations of the institution's program and inspections of the institution's facilities (including satellite facilities) on the dates below. Reports of the evaluations and inspections have been submitted to the Institutional Official. The reports include any IACUC-approved departures from the *Guide* with a reason for each departure, any deficiencies (significant or minor) that were identified, and a plan and schedule for correction of each deficiency. [Do not provide semiannual reports unless they include a minority view.]

A. Program Evaluations

[Two dates (month/day/year) must be provided to satisfy the PHS Policy requirement that evaluations be done at 6 month intervals. If the IACUC conducted more than 2 evaluations of the program during the reporting period, please attach a list showing the dates.]

Date 1: June 8, 2018

Date 2: December 7, 2018

Received

JAN 29 2019

Graduate Studies
and Research

B. Facility Inspections

[Two dates (month/day/year) must be provided to satisfy the PHS Policy requirement that facility inspections be done at 6 month intervals. If the IACUC conducted more than 2 inspections of each site during the reporting period, please attach a list showing the dates.]

Date 1: June 8, 2018

Date 2: December 7, 2018

III. Minority Views [Select A or B]

- ☒ A. There were **no minority** views during this reporting cycle.
- ☐ B. Any minority views submitted by members of the IACUC regarding reports filed under PHS Policy IV.F. for this reporting cycle are attached.

IV. Signatures

IACUC Chairperson	Institutional Official
Name: Dr. Jason Irwin	Name: Dr. Kevin Archer
Signature: 	Signature: 
Date: 1/24/2019	Date: 1/29/2019

V. Change in Institutional Official

Name:	
Title:	Degree/Credential:
Name of Institution:	
Address: [street, city, state, zip code]	
E-mail:	
Phone:	Fax:

VI. Change in IACUC Membership [*Current roster*]

Institution: Central Washington University			
IACUC Contact Information			
Address: [street, city, state, zip code]			
400 East University Way, Mailstop: 7510 Ellensburg, WA 98926-7510			
E-mail: leslie.lotspeich@cwu.edu			
Phone: (509) 963-3111		Fax: N/A	
IACUC Chairperson			
Name: Dr. Jason Irwin			
Title: Biology Professor / IACUC Chairperson		Degree/Credentials: PhD	
PHS Policy Membership Requirements***: Scientist			
IACUC Roster [<i>Provide below or attach</i>]			
Name of Member/ Code*	Degree/ Credential	Position Title/ Occupational Background**	PHS Policy Membership Requirements***
Michael Fuller	DVM	Veterinarian	Veterinarian
Fred Newschwander	DVM	Veterinarian (retired)	Veterinarian
April Binder	PhD	Biology Professor	Scientist
Jessica Mayhew	PhD	Primate Behavior & Ecology Professor	Scientist
Wendy Williams	PhD	Psychology Professor	Scientist
Kristin Karns	Post BS (w/ 2yr cert)	Nurse Practitioner	Member
Patti Gylling	BA	Community volunteer, screen printer and designer	Nonaffiliated
Leslie Lotspeich	AA	Grant/Contract Specialist, IACUC Program Coordinator	Nonscientist
Jonathan Betz	BS	Instruction & Classroom Support Technician	Non-voting member
Emily Patton	BA	Primate Behavior & Ecology MS student	Member

* Names of members, other than the chairperson and veterinarian, may be represented by a number or symbol in this report to OLAW. Sufficient information to determine that all appointees

are appropriately qualified must be provided and the identity of each member must be readily ascertainable by the institution and available to authorized OLAW or other PHS representatives upon request.

** List specific position titles for all members, including nonaffiliated (e.g., banker, teacher, volunteer fireman; not "community member" or "retired").

*** PHS Policy Membership Requirements:

<i>Veterinarian</i>	veterinarian with training or experience in laboratory animal science and medicine or in the use of the species at the institution, who has direct or delegated program authority and responsibility for activities involving animals at the institution.
<i>Scientist</i>	practicing scientist experienced in research involving animals.
<i>Nonscientist</i>	member whose primary concerns are in a nonscientific area (for example, ethicist, lawyer, member of the clergy).
<i>Nonaffiliated</i>	individual who is not affiliated with the institution in any way other than as a member of the IACUC, and is not a member of the immediate family of a person who is affiliated with the institution. This member is expected to represent general community interests in the proper care and use of animals and should not be a laboratory animal user. A consulting veterinarian may not be considered nonaffiliated.

[Note: all members must be appointed by the CEO (or individual with specific written delegation to appoint members) and must be voting members. Non-voting members and alternate members must be so identified.]